

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF EDUCATION  
OF THE  
MADISON COUNTY SCHOOL DISTRICT  
HELD AND CONDUCTED ON TUESDAY SEPTEMBER 6, 2022  
At 5:00 P.M. AT THE CENTRAL OFFICE  
MADISON COUNTY, MISSISSIPPI**

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The regular meeting of the Board of Education (the "Board") of the Madison County School District (the "District") was duly called, held, and conducted on Tuesday, September 6, 2022, at 5:00 p.m. at the Central Office, 476 Highland Colony Parkway, Ridgeland, MS 39157, Madison County, Mississippi. The following were in attendance at the meeting:

The following Board members were present:

Jason Dean  
Sam Kelly  
Philip Huskey  
Dr. Pollia Griffin  
William Grissett

Also Present:

Charlotte Seals, Superintendent  
John S. Hooks, Board Attorney  
Richard Burge, Assistant Superintendent  
Kalvin Robinson, Assistant Superintendent  
Ted Poore, Assistant Superintendent  
Barry McKenzie, Finance Director  
Austin Brown, Secondary Student Services Director, Facilities Director  
Gavin Guynes, Technology Director  
Ashley Browning, 16<sup>th</sup> Section Land Manager  
Greg Paczak, R&D Director  
Archie Bennett, Security Director  
Vicki Doty, SPED Director  
Shay Williamson, HR Director  
Dr. Capucine Robinson, Elementary Services Director  
Blaise King, CTE Director

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The hour of 5:00 o'clock p.m. arrived and the meeting was called to order by President Pollia Griffin, whereupon the roll was called, and it was determined and announced that a majority of the members of the Board of Education was present, that said number constituted a quorum, and that a legal meeting could be conducted.

**AGENDA**

Upon motion of Philip Huskey and second of Sam Kelly with all present voting "aye," the Board approved the agenda with the addition of one item under New Business – a sole source repair of the MCHS Jumbotron to Daktronics. The approved, amended agenda is attached as Exhibit "A."

**SIXTEENTH SECTION BID OPENINGS**

The Board opened a single bid for a 16th section hunting and fishing lease. Upon motion of Sam Kelly and second of Philip Huskey with all present voting “aye,” the Board approved the following bid:

78.5 acres located in Section 16, Township 8 North, Range 2 West for a hunting and fishing lease with a minimum bid of \$55.50 per acre and a lease term to begin November 4, 2022.

Michael Willoughby - \$4356.75 (\$55.50/acre)

Michael Willoughby submitted the only bid for this property. The bid met the minimum bid and was accepted by the board, contingent upon agreement by the bidder to the terms and conditions of a lease agreement as proposed by the District.

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The Board opened bids for a 16<sup>th</sup> section hunting and fishing lease. Upon motion of Philip Huskey and second of Sam Kelly with all present voting “aye,” the Board approved the following bid:

120 acres of lieu land located in Sections 15, 21 and 22, Township 11 North, Range 4 East for a hunting and fishing lease with a minimum bid of \$10.10 per acre and a lease term to begin November 4, 2022.

- Chris Crutcher - \$1212.00 (\$10.10/acre)
- Ryan Smith - \$1500.00 (\$12.50/acre)
- Chad Godwin - \$1332.00 (\$11.10/acre)
- Jason Derryberry - \$2400.00 (\$20.00/acre)
- Adell Tabar - \$2419.99 (\$20.16/acre)

Adell Tabar was the highest bid at \$2419.99. The current lessee, Chris Crutcher, has until Friday, September 16, to match high bid.

**CONSENT AGENDA**

Upon motion of Philip Huskey and second of Jason Dean with all present voting “aye,” the Board approved the consent agenda as follows:

1. Approval of Board Minutes
  - August 1, 2022
2. Out of State Travel Requests: (See Exhibit “B”)

**Staff and Students**

**GERMANTOWN HS**

- a. Band – Bands of America St. Louis Super Regional Championships – St. Louis, MS – October 14-16, 2022 – Band Booster funds.

- b. Speech/Debate – Holy Cross Navy and Old Gold Speech and Debate Exhibition – New Orleans, LA – September 23-24, 2022 – Speech and Debate funds.

#### MADISON CENTRAL

- a. Girls Volleyball – Back to School Bash – Fairhope, AL – September 2-3, 2022 – Athletic, Booster funds – *(This item was approved –Dean, Kelly, Griffin, Huskey - via a poll on 8/18/22)*

#### Staff

#### CENTRAL OFFICE

- a. Charlotte Seals – AASA Focus Group: Planning for the Future – Denver, CO – September 4-16, 2022 – No cost to District.
- b. Katherine Matthews, Jordan Helton (Literacy Specialists) – Reading, Literacy & Learning Annual IDA Conference – San Antonio, TX – November 8-12, 2022 – Literacy Specialists funds.
- c. Blaise King (CO), Austin Brown (CO), Teague Burchfield (MCHS), Crystal Chase (RHS), Perry Green (VJHS), TBD – National Career Academy Coalition Annual Conference – Atlanta, GA – November 13-16, 2022 – Career Academy funds.

#### GERMANTOWN MS

- a. Chris Perritt – NCEE Leaders Collaborative Retreat – San Diego, CA – September 18-20, 2022 – Principal funds.

#### MADISON CENTRAL HS

- a. Michelle Robinson – PLTW Summit 2022 – Orlando, FL – October 28-30, 2022 – Career Academy funds.
- b. Celeste Bramlett – National Athletic Director’s Conference – Nashville, TN – December 9-14, 2022 – Athletic and Booster Club funds.

#### MADISON RIDGELAND ACADEMY

- a. Tory Hawkins – Live 2 Lead – Atlanta, GA – October 7, 2022 – Title II funds.

#### ST JOSEPH HS

- a. Debbie Carrington – NACAC – National Association of College Admission Counseling Conference – Houston, TX – September 21-24, 2022 – Title II funds.

### 3. Fees/Fundraisers – (See Exhibit “C”)

- a. Fundraising requests from various schools.
- b. GHS – National Beta Club Dues
- c. RHS Robotics Activity Fee
- d. RHS Skills USA Activity Fee
- e. MM – 8<sup>th</sup> Grade Beta Club Dues

4. Sixteenth Section: (See Exhibit "D".)

- Assignment of Residential Lease to Matthew & Gentry McMullan regarding Lot 51, Madison Oaks Subdivision, Part 3.
- Hunting and Fishing Lease to KLAM, LLC regarding 291.73 acres in N1/2 of 7N-1E.
- Extend timber sale contract to Good Hope Timber Company in 7N-1E based on recommendation of Mississippi Forestry Commission for additional 6 months.
- Hunting and Fishing Lease to Robert Tyson regarding 144.97 acres in SW1/4 of 7N-1E.
- Cost Share Agreements with MS Forestry Commission regarding management plan updates in 11N-4E, 7N-1E and lieu lands in 11N-4E.
- Assignment of Residential Lease to Ronnie and Donna West Enterprises, LP regarding Lot 30, Madison Oaks Subdivision, part Two.
- Assignment of Residential Lease to Roger and Margaret Armstrong regarding Lot 56, Sherbourne Subdivision, part Two.
- Assignment of Residential Lease to Leigh Stokes regarding Lot 16, Belle Rose Subdivision.
- Notice to Renew Residential Lease to Leigh Stokes regarding Lot 16, Belle Rose Subdivision.
- Assignment of Residential Lease to The Credit Shelter Trust, Sam Morse Jr. Trustee regarding Lot 59, Livingston Subdivision, Part 1.
- Approval for Frankie Jackson to place new mobile home on 5 acre residential lease property in 9N-4E on Ratliff Ferry Road. This structure is not prohibited by zoning ordinances.

Lease payments in excess of 60 days:

- File # 203, Bertha Crowley; 3 acres off Old Pocahontas Road; sixty day notice sent on September 1; Partial payment has been received
- File # 1169, Justin & Julie Bishop; Lot 78, Sherbourne, Part 2; sixty day notice sent on September 1
- File # 11, Ted Waldrom; American Legion Lodge; 12.45 acres 7N 1E; sixty day notice sent on September 1; Partial payment has been received
- File # 903, Elizabeth Green; Lot 63, Madison Oaks, Part 3; sixty day notice sent on September 1
- File #696, Marcel Ebner & Jennifer Langley; Lot 175, Sherbourne; Part 4; sixty day notice sent on September 1
- File #1409, Laura Arnold; Lot 177, Sherbourne, Part 5; sixty day notice sent on September 1
- File #1200, Terris & Demetria Harris; Lot 6; Calumet; Part 1; sixty day notice sent on September 1
- File #1296, Patrick Lee Clark; Lot 40, Livingston; Part 1; sixty day notice sent on September 1
- File # 540, John C. Harris; 4 acres off Ratliff Ferry Road; sixty day notice sent on September 1
- File #824, Brett Eltiste; 4 acres residential 7N 1E; sixty day notice sent on September 1; Partial payment received
- File #1421; Kirkland Properties; Developmental Property, sixty day notice sent on September 1

5. Contracts: (See Exhibit “E”)
  - a. Approval of a Professional Services Contract between MCS (SPED) and Elaine Blossom, Psychometrist and Justification of Tie Quotes.
  - b. Approval of a Professional Services Contract between MCS (SPED) and Susan Ahlrich, Psychometrist and Justification of Tie Quotes.
  - c. Approval of a Professional Services Contract between MCS (MAE Upper) and Computer Explorers to host STEAM classes.
  - d. Approval of a Professional Services Contract between MCS and the National Center on Education and the Economy (NCEE) for professional development to help meet the needs of students with disabilities.
  - e. Approval of a Professional Services Contract between MCS (Federal Programs) and VOYCE, Inc., for remote language interpreting services
  - f. Approval of a Technical Services Contract between MCS (GMS) and Cengage Learning (Big Ideas) to provide online access to e-books.
  - g. Approval of a Technical Services Contract between MCS and Certiport to provide educational assessments and certification programs.
  - h. Approval of a Technical Services Contract between MCS (OTM) and CodeCombat, a web-based computer programming learning platform.
  - i. Approval of a Technical and PD Services Contract between MCS (GMS) and Curriculum Associates for IReady and Award Justification, a technical service instructional program.
  - j. Approval of a Technical Services Contract between MCS and Dell for the district’s email, Office 365, and Azure Cloud services.
  - k. Approval of a Technical Services Contract between MCS and Infobase – Learn360 a multimedia instructional resource for K-12.
  - l. Approval of a Technical Services Contract between MCS (Technology) and Insight Public Sector (Adobe Creative Cloud) that provides creative tools for ICT/STEM and HS media classes.
  - m. Approval of a Technical Services Contract between MCS (Technology) and Metrix Solutions (Pileum) for Cylance, an antivirus application.
  - n. Approval of a Technical Services Contract and Award Justification for Quotes to renew the annual subscriptions for Renaissance products.
  - o. Approval of Contract Services between MCS (GHS Band) and BSCI Tours for transportation to Olive Branch, MS.

- p. Approval of a Yearbook Contract between MCS (MCHS) and Herff Jones (SY 22-23).
  - q. Approval of a Janitorial Contract between MCS (RS) and Highlands Industries.
  - r. Approval of Contract Renewal with Rivers Pest Control for 2022-23 service.
  - s. Approval of Contract Renewal Consent with Unifirst Corporation.
  - t. Approval of Contract Renewal Consent with Pitres' Environmental.
  - u. Approval of a Technical Services Contract between MCS (SPED) and New2You, a resource for students with special needs and their teachers.
  - v. Approval of a Health Care Services Agreement between MCS and UMMC for school based telehealth services.
  - w. Approval of a Technical Services Agreement between MCS (RHS) and Savvas, a web-based subscription that provided online classroom instruction.
  - x. Approval of a Technical Services Agreement between MCS (MCHS) and Savvas, a web-based subscription that provided online classroom instruction.
  - y. Approval of a Technical Services Agreement between MCS (MCTC) and Applied Educational Systems, a technical service that provides a learning plan.
  - z. Approval of a Technical and Professional Services Agreement between MCS (MSE) and Dreambox (Math), a web-based mathematical supplemental program.
  - aa. Approval of a Janitorial Contract between MCS (HE) and Powerful Cleaning, LLC.
  - bb. Approval of a Janitorial Contract between MCS (MSE) and Powerful Cleaning, LLC.
6. Sole Source: (See Exhibit "F")
- a. Approval of a Sole Source purchase between Rosa Scott and College Board (Testing) for AP programs and support materials.
7. Construction: (See Exhibit "G")
- a. Approval to advertise for bids for the RHS HVAC Upgrades project.
  - b. Approval to advertise for bids for the MCHS HVAC Upgrades project – last phase.
  - c. Approval for Construction Bid Award and AIA Contractor Agreement between MCS (MAE Lower – entrance modification) and Flagstar Construction Company, Inc.
  - d. Approval of Drinking Fountain Upgrades Project, Owner and Contract AIA between MCS and J. L. Roberts Mechanical Contracting, LLC.
  - e. Approval to engage and contract with CDFL Architect for RHS Foundation Repair, Commons Area and Office Area Project.

- f. Approval to engage JBHM Architects for walk-in freezer/cooler projects.
8. Bids: (See Exhibit “H”)
- a. Approval to accept bid from Maurice Nousta for sale of 81 iPhones previously board approved for sale.
  - b. Approval to accept bid from Lenaitasi Gukisuva for sale of 412 Chromebooks previously board approved for sale.
9. Grants: (See Exhibit “T”)
- a. Approval of the Green Our Planet Grant between Luther Branson and Blue Cross Blue Shield.
10. Donations: (See Exhibit “J”)
- a. Approval of a donation to Mannsdale Elementary School from the Mississippi Arts Commission Grant for arts integration training support.
  - b. Approval of a donation to Mannsdale Upper Elementary from the Home Depot Foundation Grant for outdoor campus beautification.
  - c. Approval of a donation to GHS MCJROTC from Entergy, which is now known as “America’s Charities”, to support the MCJROTC program.
  - d. Approval of an EEF Purchase Asset donation of a Cricut Maker 3 to Madison Middle.
  - e. Approval of a donation from the PTO to RHS to fund miscellaneous school needs.
11. Policies: (See Exhibit “K”)
- a. Approval of MCSD Amended Travel Policy.
  - b. Approval of District Plan, Guidelines and procedures for English Learners.
  - c. Approval of District Drop Out Prevention Policy.
12. Approval to reinstate fixed assets disposed of in error. (See Exhibit “L”)
13. Approval of student transfers. (See Exhibit “M”)
14. Approval of National Board Certification Mentor Stipend. (See Exhibit “N”)
15. Approval of National Board Certification Maintenance of Certification Mentor Stipend. (See Exhibit “O”)
16. Approval of Memorandum of Understanding between MCS and Region 8 Mental Health. (See Exhibit “P”)
17. Approval of the 2022-23 Winter Sports Schedules. (See Exhibit “Q”)
18. Approval of the 2022-23 Bus Turnaround List (additional addresses). (See Exhibit “R”)
19. Approval of the 2022-23 Bus Driver Supplemental Duty Pay. (See Exhibit “S”)

20. Approval of outstanding checks needing to be written off and returned to the District. (See Exhibit “T”)
21. Approval to dispose of fixed assets throughout the district. (See Exhibit “U”)

### **APPROVAL OF FINANCIAL REPORTS, CLAIMS DOCKET**

Upon motion of Sam Kelly and second of Jason Dean, with all present voting “aye,” the Board accepted the financial reports presented by Barry McKenzie, Director of Financial Operations, and the Claims Dockets. (See Exhibit “V”)

- a. Bank Reconciliation (7-31-2022)
- b. Cash Balance (7-31-2022)
- c. Budget Status (7-31-2022)
- d. Ad Valorem Report
- e. Claims Dockets (7-29-2022, 8-15-2022)
- f. Approval of the FY 22 Amended Budget. (See Exhibit #22)

### **PUBLIC REQUESTS TO ADDRESS BOARD**

- Richard Grimes (teacher contracts)
- Rylon Thompson (school safety)
- Dr. Kimberly Ragan (Germantown zone issues)
- Allison Kelly (banning books)
- James Duncan (public information)
- Jameson Haygood (unifying parents and the board with the idea that parents can be a valuable resource)

### **SUPERINTENDENT’S UPDATE**

Superintendent Seals updated the Board various issues including: the district’s focus on teaching after a successful start to the school year; first progress reports issued; teachers’ professional learning communities; MDE’s ACCELERATE MS program provision of four career coaches for the district; revision of the 2022-23 SY calendar to eliminate distance learning days; one on one principal meetings; total enrollment of 13,242; and preliminary projections that show MCS in the top 10% in proficiency on statewide assessments.

Assistant Superintendents Ted Poore, Richard Burge, and Calvin Robinson presented individual reports on their assigned responsibility areas:

- Richard Burge – entrance modifications are complete; MAE additional classroom project; portables at RHS and MCHS; processed 1020 special affidavits to date with 959 actually enrolled; all schools have nurses; MDE funding a school based telehealth program with UMMC until 2024.
- Ted Poore – processing new hires; PAPER tutoring program funded by MDE; MOU with Region 8 for suicide screening of grades 9-12.



- Calvin Robinson – update on ongoing district projects at RHS, VJHS and MCHS; free lunch for all has ended- must now complete free and reduced forms for eligibility; bus ridership is up on both AM and PM routes; fall and winter sports are in full swing.

### **EXECUTIVE SESSION**

Upon motion of Philip Huskey and second of Sam Kelly with all present voting "aye," the Board voted to close the meeting to determine if the Board should go into executive session. After discussion, upon motion of Philip Huskey and second of Sam Kelly with all present voting "aye," the Board approved going into executive session to receive a report from legal counsel on prospective litigation where the open meeting would have a detrimental effect on the litigating position of the District; to hear parent requests and appeals in several student matters; to hear discussion or negotiations regarding the location or expansion of a school; to transact business and discuss a request from a 16<sup>th</sup> section leaseholder regarding a hunting and fishing lease; and to discuss personnel issues related to specific employees. President Griffin re-opened the meeting to the public and announced the reasons for going into executive session to discuss the matters listed above.

Upon motion of Philip Huskey and second of Jason Dean with all present voting "aye," the Board voted to come out of executive session. No votes on any matters were taken in Executive Session.

### **PARENT REQUEST (A.F.) – ATTENDANCE ZONE TRANSFER**

Upon motion of Sam Kelly and second of Philip Huskey with all present voting "aye," the Board voted to approve a parent request to allow a student to remain for their senior year (SY 22-23) at RHS, with no district transportation provided. Details of this request are on file in the Superintendent's Office and are labeled #09062022-1.

### **PARENT REQUEST (K.B.) – ATTENDANCE ZONE TRANSFER**

Upon motion of Sam Kelly and second of Philip Huskey with all present voting "aye," the Board voted to approve a parent request to allow a student to remain for their senior year (SY 22-23) at RHS, with no district transportation provided. Details of this request are on file in the Superintendent's Office and are labeled #09062022-2.

### **PARENT REQUEST (F.P.) – ATTENDANCE ZONE TRANSFER**

Upon motion of Sam Kelly and second of Philip Huskey with all present voting "aye," the Board voted to approve a parent request to allow a student to remain for their senior year (SY 22-23) at GHS, with no district transportation provided. Details of this request are on file in the Superintendent's Office and are labeled #09062022-3.

**PARENT REQUEST (C.W.) – OUT OF DISTRICT TRANSFER**

Upon motion of Philip Huskey and second of Jason Dean, with all present voting "aye," the Board voted to deny a request for a student to transfer to a school outside of their attendance zone. Details of this request are on file in the Superintendent's Office and are labeled #09062022-4.

**PARENT REQUEST (M.H.) – ATTENDANCE ZONE TRANSFER**

Upon motion of Sam Kelly and second of William Grissett with all present voting "aye," the Board voted to approve a parent request to allow two students to remain for SY22-23 at a school outside of their attendance zone, where one sibling is receiving special services. No district transportation will be provided. Beginning with the 2023-24 school year, the students must attend the schools in the attendance zone of residency. Details of this request are on file in the Superintendent's Office and are labeled #09052022-5.

**PARENT/EMPLOYEE REQUEST (B.A.) – OUT OF DISTRICT TRANSFER**

The Board took no action on a request from an employee to transfer her children into the district from out of district. Details of this request are on file in the Superintendent's Office and are labeled #09052022-6.

**PARENT REQUEST (S.B.) – ATTENDANCE ZONE TRANSFER**

Upon motion of Sam Kelly and second of William Grissett, with all present voting "aye," the Board voted to table a request for a student to transfer to a school outside of their attendance zone. Details of this request are on file in the Superintendent's Office and are labeled #09062022-7.

**SIXTEENTH SECTION LEASHOLDER REQUEST**

Upon motion of Jason Dean and second of William Grissett, with all present voting "aye," the Board voted to approve a 16<sup>th</sup> section leaseholder request for removal of trees damaged in a tornado from property located in a hunting and fishing lease, pending receipt of a letter from the forester recommending removal.

**PERMISSION TO ENGAGE ARCHITECT**

Upon motion of Philip Husky and second of William Grissett with all present voting "aye," the Board gave permission to engage JBHM Architects to design additional classrooms at GHS, and a stand-alone auditorium on that site.

**NEW BUSINESS**

Upon motion of Sam Kelly and second of Jason Dean with all present voting "aye," the Board approved awarding a sole source repair of the Jumbotron at Madison Central HS to Daktronics. (See Exhibit "W").

**PERSONNEL**

Upon motion of Jason Dean and second of Sam Kelly with all present voting "aye," the Board approved the Superintendent's personnel recommendations as submitted. (See Exhibit "X").

**ADJOURN**

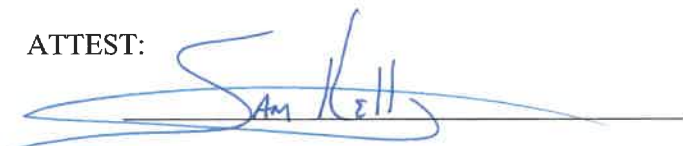
Upon motion of William Grissett and second of Philip Huskey with all present voting "aye," the Board determined that all members were present for the September 6, 2022, regular meeting of the Madison County Board of Education and there being no further business, the meeting was adjourned.

WITNESS OUR HANDS, this 3<sup>rd</sup> day of October, 2022.



Dr. Pollia Griffin, President

ATTEST:



Sam Kelly, Secretary



Charlotte Seals, Superintendent