



MADISON COUNTY  
SCHOOLS

2019 – 2020

SPECIAL AFFIDAVIT CHECKLIST

Home Owner/Leaseholder – Must Provide One Document from Each Group

GROUP 1

- Mortgage Document **-or-**
- Original Lease signed by property owner and tenant.  
**Occupants must be listed.**  
Lease expires: \_\_\_\_\_
- Homestead Exemption Application
- Deed
- Property Tax Notice received from Madison County Tax Assessor

GROUP 2

- Current Utility Bill (**electric, gas, water, cable/internet**)

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Parent/Guardian Living With Home Owner/Leaseholder – Must provide the following:

GROUP 1 (must provide one)

- Current MS Driver's License
- State Identification Card
- Automobile Registration
- Federal Immigration Documents

GROUP 2 (must provide two)

- Medical Bill
- Bank Statement
- Check Stub or W2
- Current Insurance Policy or Card
- Current Utility Bill in Parent/Guardian's Name (**electric, water, gas or cable/internet**)
- Government Mailing from County, State or Federal Agency

**\*All documents must be current and show residence address**

**BOTH HOMEOWNER/LEASEHOLDER AND PARENT/GUARDIAN MUST BE PRESENT TO SIGN SPECIAL AFFIDAVIT.**