



MADISON COUNTY SCHOOLS

MARK OF EXCELLENCE

High School Summer Learning Policies and Procedures Summer 2024

Summer Learning Faculty

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Please read the following Summer Learning policies and procedures carefully and contact the Madison Career & Technical Center office with any questions.

Calendar

May 30th	Summer learning registration
May 31st	First day of summer learning (8AM-12PM)
July 1-5	Holidays
July 19	Last day of summer learning for Seniors.
July 23	Graduation practice, 10 AM MCS Summer Graduation, 11 AM Madison Central High School Auditorium
July 25	Last day of summer classes for Grades 9-11. All grades due.

Parents may reach a teacher by leaving a message with the MCTC office, or by emailing them directly.

Attendance

Summer Learning

Summer instruction will take place using Edgenuity or Canvas. Students will need to login and participate daily to ensure that they remain on track to complete the course prior to the final day of summer learning that corresponds to their grade.

All semester and final exams must be taken at MCTC. Students will need to schedule a time with their instructor to complete their “in-person” exam.

Behavior and Discipline

Summer school students must abide by the policies set forth in the Madison County School District 2023-2024 High School Student Handbook while participating in summer learning. A copy of the student dress code is included at the end of this document. Students will be sent home if they are not dressed properly for summer learning courses and will not receive credit for attendance that day. Students will also receive a disciplinary referral for dress code infractions.

Behavior problems will not be tolerated in summer learning and will be handled as follows:

1st Referral: Conference with the student and parents
2nd Referral: Dismissal from summer learning

Serious offenses can result in immediate dismissal from summer learning. If a student is removed for behavioral reasons, tuition will not be refunded.

Cell Phones and Electronic Devices

Cell phones and other portable electronic devices may be used before school, after school, and in class **at the discretion of the teacher as it relates to the instructional process** during summer learning. The devices must be put away and turned off at all other times. The following policy related to cell phones and other electronic devices will be enforced. This policy can be found in the student handbook.

1st offense: Conference with the student and parents
2nd offense: Dismissal from summer learning

Food and Drinks

Food and drinks may not be brought in from the outside. Students will not be permitted to chew gum at any time. Any student who violates these policies will receive a disciplinary referral.

Visitor Policy

Any visitor to the building during summer learning should report to the front office. This includes parents, family members, and friends of summer learning students. These individuals will not be permitted to wait inside for students to dismiss.

Grading

Grades on report cards will be the **Relative Grade** as reflected in Edgenuity.

Grading Scale – Blended Learning

90-100	A
80-89	B
70-79	C
65-69	D
0-64	F

Exemption

There is no exemption policy in place for summer learning. Students are required to complete all assignments and exams in order to receive credit for summer learning.

Determination of Final Grades – Digital Credit Recovery

If a student is enrolled in Digital Credit Recovery, the highest grade a student can receive for the semester(s) recovered is the minimum passing score of 65.

Determination of Final Grades – Blended Learning

The final grade for Blended Learning and Digital Learning courses will be calculated as follows:

80% - Course work and proctored exams

20% - Final exam

A final report card will be mailed home on the afternoon of July 25, 2024. Please do not call Madison Career & Technical Center or any of the high schools to request final grades.

***From Madison County Schools Handbook**

DIGITAL CREDIT RECOVERY

Digital Credit Recovery will be offered to students in grades 9 – 12 who did not successfully complete a course during the most recent school year. Digital Credit Recovery is not for students who are taking a class for the first time. Students will complete coursework through a digital platform and report to MCTC to take proctored semester and final exams. Students will receive individualized instruction as needed.

A maximum of two Carnegie units may be obtained through Digital Credit Recovery. If a student is successful in Digital Credit Recovery, the grade for the semester(s) recovered will be no higher than the minimum passing grade of 65. Students who withdraw from Digital Recovery prior to the completion of 25% of the course will not receive a refund of tuition and the course will not be included in the student's permanent record. **If a student progresses beyond 25% and does not complete the course, 0s will be awarded for all incomplete work and will be factored into the student's final grade for the course. This grade will become part of the student's permanent record. All grades included in**

the student's permanent record will be factored into the GPA and QPA. The final average for the recovered course will be recalculated. A diploma will not be awarded until the student passes all SATP exams. No refunds will be issued.

BLENDED LEARNING

Blending Learning will be offered to students in grades 9 – 12 who are enrolling in a course for the first time. This program is intended to help students fulfill the requirements of their intended course of study. Students will complete coursework through a digital platform, then report to class to take proctored semester and final exams. Students will receive individualized instruction as needed. Students will be required to attend an established number of class meetings until they have successfully completed all requirements. Students who withdraw from Blended Learning prior to the completion of 25% of the course will not receive a refund of tuition and the course will not be included in the student's permanent record. If a student progresses beyond 25% and does not complete the course, 0s will be awarded for all incomplete work and will be factored into the student's final grade for the course. This grade will become part of the student's permanent record. All grades included in the student's permanent record will be factored into the GPA and QPA. No refunds will be issued.

APPEARANCE and DRESS

The Madison County Board of Education, the administration, and faculty expect all students to dress in a manner which reflects favorably upon the efforts of the total educational community to provide the best learning experience possible for each student. Students enrolled in the District are expected to adhere to the dress code listed below.

1. Hair shall be groomed so as not to extend below the eyebrows or cover the eyes.
2. Hair and nails shall not be groomed in class.
3. Hair and body shall be free from obnoxious odors, clean, and neat in appearance.
4. Shoes, sandals, or boots shall be worn **at all times** with shoes being laced and tied. No cleats or tennis shoes with wheels.
5. No tank tops, halters, tops with spaghetti straps or tops that expose the midriff, with hands raised above the head, shall be worn. Appropriate underclothing shall be worn. No clothing considered and designed as underclothing shall be worn as an outside garment. Underclothing shall not be exposed while worn underneath an outside garment.
6. Any style of clothing tending toward immodesty is prohibited.
7. Picks, combs, rollers, and other styling devices shall not be worn in the hair.
8. Unless prescribed for medical reasons, sunglasses are not allowed in the building.
9. No hats, caps, toboggans, head scarves, bandanas, wrist bands, sweat bands, hairnets, shower caps, stocking caps, do rags or hoods are allowed in the building. This rule applies to both boys and girls.
10. No see-through clothing shall be worn.
11. Students may wear shorts, provided the length meets the fingertip rule (the length must extend to the end of the middle finger when standing and arms are hung straight at the side).
12. Girls' skirt and dress length must meet the fingertip rule as stated above.
13. No pants with holes exposing skin above the fingertip rule are permitted. No pajama pants are permitted.
14. Overall straps and suspenders shall be fastened and worn over the shoulders.
15. Leggings, skin-tight pants, jeans or biking shorts must be worn with the appropriate skirt or other covering which must meet the fingertip rule for length.
16. Pants should be worn appropriately at the waist. **Sagging pants will not be tolerated.**
17. Students with tattoos may be requested to keep them covered.
18. Clothing with suggestive, vulgar, indecent, or disruptive slogans/pictures is not permitted.
19. Clothing advertising alcoholic products or drugs is not permitted.
20. A student shall not wear any clothing or present himself in a manner (such as cuts in the

eyebrows, one pants leg or sleeve rolled up) that would identify him/her with gang or any other illegal activity. Further, a student shall not wear any clothing advertising gang-related signs, colors, or written gestures.

21. Males are not permitted to wear skirts and/or other garments traditionally designed to be worn by females.

22. Wallet chains are not allowed.

23. Trench coats or duster style coats are not allowed.

24. For schools wearing uniforms, see individual school dress codes for guidelines

25. Students enrolled in Career and Technical courses may have other dress code requirements related to health and safety issues.

26. Modifications to the dress code may be allowed by school administrators for special occasions.

27. **Any dress or personal appearance that the administration feels is disruptive or presents a safety hazard to the instructional process will be dealt with on an individual case basis.**

TUITION

Credit Recovery \$80.00 ½ Carnegie unit \$160.00 1 Carnegie unit

Blended Learning \$160.00 ½ Carnegie unit \$320.00 1 Carnegie unit

Additional fees may be charged when paying online through MySchoolBucks.

Summer school credit will not be issued until summer school tuition is paid in full.

SUMMER LEARNING POLICIES AND PROCEDURES CAN BE FOUND ONLINE AT

<https://www.madison-schools.com/cat>

(Hard copies are available in the front office upon request)