

# Madison County Schools

## Student/Parent/Guardian Technology Agreement 2019 – 2020

Student Name: Last \_\_\_\_\_ First \_\_\_\_\_

Parent Name: Last \_\_\_\_\_ First \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Parent Email Address: \_\_\_\_\_

Parent Phone Number: \_\_\_\_\_

The Madison County Schools Responsible Use Policy allows students to use technology inside and/or outside of the classroom. Madison County Schools may provide Internet access, desktop computers, mobile devices, videoconferencing capabilities, online collaboration capabilities, message boards, email, and more.

I have reviewed the MCS Student Technology Handbook and understand the rules and guidelines for the following:

1. District Technology Goals
2. Responsible Use Policy
3. Use of District Mobile technology
4. Financial Terms of Laptop Agreement \* annual usage fee: MacBook \$50.00 and Chromebook \$25.00 deposit is non-refundable

### Terms of Agreement

The student is responsible at all times for the care and appropriate use of technology. I understand if my student violates the guidelines agreed to in the MCS Student Technology Handbook, his/her privilege to use technology may be restricted or removed and he/she may be subject to disciplinary action.

I understand that I may be held responsible for reimbursement for loss, damage, or repair of my student's mobile device, which may have occurred at school, at home, or while the mobile device was being transported.

The laptop remains the property of the District. In the incident that the assigned laptop listed below cannot be repaired, MCS has the right to assign a replacement laptop. Replacement laptop notification will be sent home with the student. At the end of the school year or upon transfer from the District, parents and students agree to return the laptop to the District in the same condition it was issued to the student less reasonable wear.

### Signatures

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School

\_\_\_\_\_  
Grade Level

\_\_\_\_\_  
Asset Number

[www.madison-schools.com/1m](http://www.madison-schools.com/1m)

# Madison County Schools

## Student Laptop Acceptance Form

I understand that the laptop, equipment, and/or accessories that MCS has provided to me are the property of the Madison County Schools. I agree to the terms and conditions in the MCS laptop User Agreement and the MCS Student Technology Handbook.

I understand that I must immediately report any damage, loss, or theft of the laptop to MCS personnel immediately. In addition, I understand that my parent/guardian may be held responsible for reimbursement for loss, damage, or repair of the laptop issued to me, which may have occurred at school or at home, or while the mobile device was being transported, in accordance with the policies outlined in the MCS Student Technology Handbook. My parent/guardian will be held responsible for \$50.00 (MacBook) or \$25.00 (Chromebook) replacement cost for lost/stolen laptop that is not reported within 5 calendar days. In the incident that the assigned laptop listed below cannot be repaired, MCS has the right to assign a replacement laptop. Replacement laptop notification will be sent home with the student.

I have participated in a training session about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

I understand that a violation of the terms and conditions set out in the Student Laptop Agreement and the MCS Student Technology Handbook will result in the restriction and/or termination of my use of a MCS laptop, equipment, and/or accessories.

### Items Received:

Item	Asset Number	Received
Laptop	_____	<input type="checkbox"/>
Power Supply and Cable		<input type="checkbox"/>
Protective Case		<input type="checkbox"/>

Student Signature:

Date:

\_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature:

Date:

\_\_\_\_\_

\_\_\_\_\_

## Fees for Laptop Use

### Use and Maintenance Fees

- Parents/guardians shall pay a non-refundable annual usage fee plus deductibles per damage incident. Annual usage fee: MacBook - \$50.00 and Chromebook - \$25.00
- The deductible is by incident (i.e. 1st damage, 2nd damage) AND by incident type (i.e. cracked glass, broken LCD, bent frame, etc.).
- If the laptop is lost, stolen, or totally damaged as a result of irresponsible behavior, the parent may be responsible for the replacement cost. A police/sheriff report will be required for all stolen devices.
- District may disable the laptop remotely to protect the device and/or data on the device.
- Seniors must clear all records and pay all fees before they shall be allowed to participate in commencement exercises.

### Damaged Laptops

Any damage must be reported to school authorities immediately. Power adapters and sleeve must be returned or paid in full. If a laptop is damaged and needs repair, the student will be assigned a loaner until original device is returned. Once damaged device is repaired, the original device will be returned to student and any fees must be paid within (7) seven business days.

### Occurrence Deductibles:

- First damage occurrence: Chromebook: Covered by usage fee / MacBook: \$50.00 deductible.
- Second damage occurrence: \$25.00 Chromebook / \$50.00 MacBook plus the cost to repair the laptop or fair market value and possible loss of laptop take-home privileges.
- Third damage occurrence: Chromebook: \$25.00 Chromebook plus damage fee and loss of take-home laptop privileges. MacBook: \$50.00 plus cost to repair the laptop or fair market value and loss of take-home laptop privileges.

Table of Estimated Repair Pricing for Deductibles

Loss, Deliberate Damage or Neglect	MacBook Estimated Repair/Replacement	Chromebook Estimated Repair/Replacement
Broken Screen	\$150.00	\$75.00
Broken Keyboard	\$150.00	\$75.00
Power Adapter + Cord	\$100.00	\$25.00
Power Adapter	\$80.00	N/A
Power Cord	\$20.00	N/A
Liquid damage to Laptop	\$150.00	\$75.00
District Assigned Case	\$25.00	\$25.00
Trackpad Damage	\$150.00	\$75.00
Severe Damaged Corner	\$150.00	\$75.00
Writing, Drawing, Stickers, and Labels attached	\$50.00	\$25.00

### Handling and Care of the Laptop

- Keep the laptop in the district-issued or approved sleeve and case, if applicable.
- Keep laptops and sleeve free of any writing, drawing, stickers, or labels that are not applied by MCS.
- Use the laptop on a flat, stable surface.
- Do not place books on the laptop.
- Do not have food or drinks around the laptop.
- Wipe surfaces with a clean, dry soft cloth.
- Avoid touching the screen with pens or pencils.
- Do not leave the laptop exposed to direct sunlight or near any heat or moisture sources for extended periods of time.